

**Personnel Committee
Tuesday, June 3, 2014
Council Chambers, Beck Municipal Building**

Minutes - DRAFT

Members Present: Toni Moran (Chair), Alex Marcellino, Elizabeth Wassmundt

Other Council Members Present: Betsy Paterson, Paul Shapiro

Others Present: Maria Capriola, Matthew Hart

The meeting was called to order at 3:00pm.

1. MINUTES

The minutes of May 7, 2014 were moved by Marcellino and seconded by Wassmundt. The minutes were unanimously approved as presented.

2. FY 14/15 NONUNION COMPENDATION AND BENEFITS

Hart reviewed proposed changes to wages and health insurance for nonunion employees for FY 14/15, beginning July 1, 2014. Highlights included: discussion of a 2% general wage increase; increases to the employee's contribution towards health insurance premium; POE health insurance plan design changes; requirement that active employees age 65 and older have Medicare become primary for health insurance purposes; and a \$15/month increase to the retiree medical insurance contribution for new retirees as of July 1, 2014.

Marcellino made the motion, seconded by Moran to "endorse the proposed recommendations to changes in compensation and benefits for non-union regular staff effective July 1, 2014 and to recommend approval to the Town Council." The motion passed with Marcellino and Moran voting in favor and Wassmundt abstaining.

3. FY 13/14 TOWN MANAGER PERFORMANCE REVIEW/TIMELINE

Wassmundt made a motion to add a fourth rating, "unsatisfactory," to the performance review instrument. Moran seconded the motion. The motion failed with Wassmundt voting in favor and Moran and Marcellino opposed.

The Committee reviewed the proposed dates for the FY 13/14 Town Manager performance review tasks. Wassmundt made the motion, seconded by Marcellino to adopt the timeline as presented. Wassmundt made a motion to amend the motion, seconded by Marcellino, to note that a special meeting should be held in advance of the Council meeting on 9/8/2014. The amendment to the motion and the motion both passed unanimously.

Wassmundt raised a question regarding cancellation of Committee meetings under "parliamentary procedure." Shapiro raised a point of order and noted that this meeting was a special meeting, and this item should not be discussed. Moran concurred with Shapiro's statement and ended discussion.

The meeting adjourned at 3:50pm.

Respectfully submitted,
Maria E. Capriola, Assistant Town Manager, Town of Mansfield